

Frequently Asked Questions

Your guide for transitioning to Anybill's Tax Payment Services

- 1. What will change in my current process as it relates to funds handling and payments?**

Very little. From a process perspective, clients will now be funding an Anybill (rather than Thomson Reuters) bank account and all the payment and return information will be accessible in the Anybill system for review. To get started, we will need clients to complete a brief MSA (Master Services Agreement). Anybill will invoice clients directly for payment services.
- 2. What does the Anybill implementation process entail?**

Our primary objective is to ensure a smooth transition to Anybill, while providing the highest level of service to the client. To make this happen, KPMG and Anybill have been working together with Thomson Reuters to create a knowledge transfer process that will provide a transparent implementation to our compliance model. Simply put, clients will only have to provide some basic information and receive a brief training on the Anybill system.
- 3. What is the Anybill contract process?**

Anybill has a three-page MSA (Master Services Agreement) that clients will need to review and sign. This document includes our standard terms and conditions, service description, pricing, and service level agreement.
- 4. Will we still receive returns information that provides a payment summary we can use to initiate our funds requests?**

Yes. KPMG will provide this information similar to the existing Thomson Reuters process that is currently in place.
- 5. Do we need to approve payments in the Anybill system?**

No. Clients do not have to approve payments in the Anybill system. They may use the system for payment review and research purposes. KPMG also has read-only access to the Anybill system so they can answer any client or jurisdiction questions. Some clients do use Anybill as an additional control and utilize our workflow to approve payments but this is purely a client choice.
- 6. Does this add time or steps to our compliance process?**

Besides authorizing KPMG to upload returns to Anybill, the answer is "no." If anything, this creates a more efficient process based on Anybill's effective use of technology and automation. We fit "hand in glove" with KPMG to provide a single vendor perception of this compliance process. In addition, many of the Anybill technology features were process improvements Thomson Reuters had planned as future development.
- 7. Are the payments processed separately from the returns?**

No. An Anybill control point and best practice is that the payment and return are paired together from the initial receipt of the data from KPMG to payment and return production and remittance. Anybill utilizes a standardized data file and process to receive this information and it travels together seamlessly through the Anybill software and hardware environment.

8. Do we have to provide any data to Anybill or install any software?

No. KPMG will provide payment data and return images to Anybill as it has for the hundreds of clients we have mutually served over the past five years. There is no software for clients to install. They only need internet access for users to access the Anybill system.

9. Who is responsible for penalties and interest on late filings?

If Anybill receives data and funding within our service level agreement and a payment notice is received, then Anybill is responsible for the penalty and interest.

10. How do we fund Anybill?

The same way as you currently fund Thomson Reuters. All clients use wire transfer or ACH Credit method. Anybill provides a funding calendar as part of the implementation process.

11. What is the Anybill fee structure?

Very simple. Anybill charges \$1.50 for each payment and \$1.50 for each return remittance. Mailing fees are additional and our standard process is to send payments and returns via USPS First Class and Certificate of Mailing (COM) which amounts to \$0.84 per mailing piece.

12. Who files the returns?

KPMG and Anybill each do what they do best. KPMG performs preparation, data analysis and tax aggregation. Anybill is responsible for the funds handling, payments, and return remittance.

13. What information do we have access to in the Anybill system?

All the payment information and return images are available for clients in our portal. This includes check and ACH payment information, images of the issued checks, cleared checks, paper returns, and certificates of mailing.

14. What if we can't get the Anybill MSA signed before the transition from Thomson Reuters to KPMG and Anybill?

There is a ramp period of six months after the transition for clients to get the MSA signed. During this period, your compliance service will continue uninterrupted through your existing Thomson Reuters agreement. KPMG and Anybill will be providing the services under a sub-contract to Thomson Reuters, with client consent.

15. How do we transition to Anybill and what are the next steps?

First, understand the process - including the minimal changes and additional benefits and access to information via the Anybill system. Please feel free to contact us with any questions because the better informed our clients are about this transition and the Anybill service, the better the experience. Complete the Anybill MSA, go through the brief implementation and training process, and that is it!